**Nurse Practitioner II, Psychiatry Standard Job Description**

**Classification Title:** Nurse Practitioner II, Psychiatry

**FLSA Exemption Status:**Exempt

**Pay Grade:** 17

**Job Description Summary:**

The Nurse Practitioner II, Psychiatry under general direction, provides clinical assessments and diagnostic evaluations. Provides crisis intervention for patients with mental health care needs. Prescribes and monitors medications. Assumes responsibility for difficult and complex patients based on experience or area of expertise. May serve as a practicum instructor or preceptor for graduate or undergraduate students. May conduct scholarly presentations to clinic staff and participate in educational activities for staff, students and trainees of other disciplines.

**Essential Duties and Responsibilities:**

**30% Clinical Assessments and Evaluations**

* Engages in clinical assessments and diagnostic evaluations.
* Provides crisis intervention for patients with mental health care needs.
* Monitors patients to ensure adherence to treatment plans.
* Assumes responsibility for difficult and complex patients based on experience or area of expertise.

**20% Medication Management and Documentation**

* Prescribes and monitors medications.
* Completes accurate and appropriate documentation of patient encounters in the electronic medical records system in a timely manner.
* Acts in accordance with all departmental policies/procedures, relevant licensing boards, and local, state, and federal laws regulating Nurse Practitioners.

**10% Counseling and Consultation**

* Engages in counseling/clinical-related activities and works closely with the Integrated Behavioral Health unit.
* Consults with other providers regarding patients' psychiatric medications and treatment plans to ensure appropriateness and coordination of care.
* Serves as an internal resource for staff and medical providers regarding psychiatric-mental health care questions.

**10% Education and Training**

* May serve as a practicum instructor or preceptor for graduate or undergraduate students.
* Participates in continuing education to maintain licensure and board certification.
* May conduct scholarly presentations to clinic staff and participate in educational activities for staff, students, and trainees of other disciplines.

**10% Administrative Duties**

* Engages in various administrative aspects of counseling/clinical cases.
* Completes outside referrals as needed.
* May assist in preparing patient educational materials.

**20% Duty Title (for the department's use)**

* Remaining Percentage Can Be Determined by Department to Meet Business Needs or Can Be Incorporated into Percentages Above.

**Qualifications:**

**Required Education:**

* Master’s Degree in Nursing or equivalent level of education and experience that qualifies the applicant to hold a Nurse Practitioner License in Texas.

**Required Experience:**

* Two years of related experience.

**Required Licenses and Certifications:**

* Texas Board of Nursing Registered Nurse and Advanced Practice Registered Nurse licenses with prescriptive authority in Texas
* Board certified in mental health
* DEA registration
* BLS certification
* All licensure/certification must be maintained for continued employment

**Required Knowledge, Skills, and Abilities:**

* Ability to multitask and work cooperatively with others.

**Additional Information:**

**Machines and Equipment:**

* Computer
* Telephone

**Physical Requirements:**

* Ability to lift and move heavy objects.

**Other Requirements and Factors:**

* This position is security sensitive
* This position requires compliance with state and federal laws/codes and Texas A&M University System/TAMU policies, regulations, rules and procedures
* All tasks and job responsibilities must be performed safely without injury to self or others in compliance with System and University safety requirements

**Is this role ORP Eligible? If so, it needs to meet the criteria on the** [**Rules and Regulations of the Texas Higher Education Coordinating Board**](https://reportcenter.highered.texas.gov/reports/data/user-friendly-version-of-ch-25/)**.**

[ ]  **Yes**

[x]  **No**

**Does this classification have the ability to work from an alternative work location?**

[ ]  **Yes**

[x]  **No**